EQUIPMENT REQUEST
BILL'S SOUND, VIDEO, AUDIO VISUAL, AND COMPUTER
RENTALS, SALES, REPAIRS, & MAINTENANCE

108 Cayuga Road, Barnegat, N.J. 08005-2811

PHONE 609-698-7717 FAX 609- 698-9547

JOB INFORMATION

Drop off or Set-up? _____

Renter Name

Company Name

Renter Address

City State Zip

Phone

Fax-

Deliver To

Address

City State Zip

Phone

Fax-

TIME LINE....

Name of Contact Person on Site

Delivery Date and Time

Date and Time Affair Starts

Date and Time Affair Ends

Pick up Date and Time

IMPORTANT INFORMATION: When planning for delivery, pick-up, and/or equipment set-up,insure that the facility will be open at the specified times, and that there will be someone present who knows how you want the room set up. **Drop off or Set-up? (Refer to "Terms & Conditions" sheet. We *must know* for a price quote.)**

Method of Payment __Cash __Check __Credit Card: Provide below, please

Card Type: **Card #** **Expires:** (mmyy) **Name on Card:**

EQUIPMENT YOU NEED:

[PLEASE, CALL IF YOU HAVE QUESTIONS.]

THANK YOU FOR YOUR BUSINESS!